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| **CHECK OUT REPORT OF CONDITION AT: DATE: 09**/12/2020 |

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| **PROPERTY ADDRESS:** | Flat A  62 Queens Gate Terrace  Kensington  SW7 |
| **CLIENT:** | London Central Portfolio |
| **CONTACT:** | Georgia Cole |

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| **ELECTRIC** | **GAS** | **WATER** |
| **METER NUMBER:**  L86A 15988 | **METER NUMBER:**  Not applicable | **METER NUMBER:**  Unknown |
| **READING:**  **L:** 65072  **N**: 39163 | **READING:**  Not applicable | **READING:**  Unknown |
| **LOCATION:**  Communal hall on entry | **LOCATION:**  Not applicable | **LOCATION:**  Unknown |
| **SUPPLIER:** | **SUPPLIER:**  Not applicable | **SUPPLIER:** |

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| **PROPERTY DESCRIPTION** | | | | | | |
| **ROOM** | **QTY** | **ROOM** | | **QTY** | **EXTERIOR AREAS** | **QTY** |
| RECEPTION | 1 | BATHROOMS | | 1 | FRONT GARDEN | 0 |
| OFFICE | 0 | WC | | 0 | REAR GARDEN | 0 |
| BEDROOMS | 1 | UTILITY | | 0 | SWIMMING POOL | 0 |
| DRESSING ROOM | 0 | STORE ROOM | | 0 | GARAGE | 0 |
| STAIRCASE & LANDINGS | 0 | CELLAR | | 0 | ANNEX | 0 |
| STUDY |  | BALCONY | |  |  |  |
| □ HOUSE □ FLAT | | | □ UNFURNISHED □ FURNISHED | | | |

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| **GENERAL SUMMARY** |

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| **GENERAL CONDITION** | □ Professionally cleaned for end of tenancy :-  □ Domestically cleaned for the end of tenancy :-  □ Further general cleaning required:-  □ A full professional clean is required :-  □ Cleaning company present :- | **FURTHER COMMENTS**  □ Tenants items left in property  □ Rubbish to be removed | |
| **ODOUR** | □ Pet □ Smoking □ Cooking | □ N/a | |
| **DECORATIVE ORDER/**  **WOODWORK** | □ Advised freshly painted  □ Defects as noted □ Dusty  □ Woodwork scuffed/chipped |  | |
| **FLOORING** | □ Professionally cleaned for end of tenancy  □ Vacuumed for end of tenancy |  | |
| **CURTAINS / BLINDS** | □ Professionally cleaned for end of tenancy  □ Vacuumed in situ for end of tenancy |  | |
| **UPHOLSTERY** | □ Professionally cleaned for end of tenancy  □ Vacuumed in situ for end of tenancy  □ Defects as noted | □ N/A |
| **LINEN** | □ In use □ None provided  □ Freshly laundered | □ Requires further cleaning |
| **LIGHTS** | □ All working order  □ Bulbs missing / not working |  |
| **KITCHEN / APPLIANCES** | □ All clean order  □ All appliances power tested  □ Fridge left open power off □ Freezer left open power off  □ Fridge left shut power on □ Freezer left shut power on | □ Requires further cleaning |
| **BATHROOMS/**  **WC** | □ Clean □ All fitments free of lime scale  □ Water outlets tested and working | □ Mildew to areas as noted  □ Requires further cleaning |
| **WINDOWS** | □ Fitments complete  □ Clean to interior / exterior | □ Requires further cleaning |
| **GARDEN /**  **TERRACE** | □ Seasonal order | □ N/A  □Further attention required |
| **TELEPHONE** | □ Handset Provided □ None provided |  |

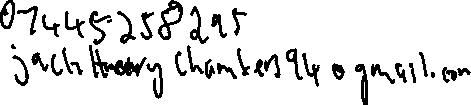
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| **CLEANING RECEIPT SUPPLIED** | □ None provided |

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| **Company name**  **& Amount** |  |

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| **MISSING MANUALS** |
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\*N.B – Heavy items will not be moved or inspected behind/under, for health & safety reasons. We will not be held liable should any damages/stains/marks be found during the tenancy in these areas. Should the occupant find any of the above they should, inform the landlord/agent immediately and if/where possible take photographic evidence and pass to the relevant parties.

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| **TENANTS FORWARDING DETAILS** | |
| **NAME:**  **ADDRESS:**  **TEL:**  **EMAIL:** |  |



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| **KEYS** | | | |
| **KEY TYPE** | **SERIAL NUMBER** | | **QTY** |
| banham | 0581385 | | 2 |
| banham | 444d 5708 | | 2 |
| yale |  | | 1 |
|  |  | |  |
|  |  | |  |
| **KEYS RECEIVED BY:**  □ AGENT □ TENANT □ LANDLORD □ CONCIERGE □ BUILDER  □ Management keys used 1 x banham (0581385) 1 x banham (444d 5708) 1 x banham (291979) □ None provided  \*Tick as applicable | | | |
| **NAME PRINTED:**  **OLIVIA HIGHWOOD**  **……………………………………………………..** | | **SIGNATURE :**  **…………………………………………………….** | |

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| **CLIENT CALLED AT** | | |
| **TIME:** | **VOICE MESSAGE LEFT FOR:** | **SPOKEN WITH:** |

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| **IN ATTENDANCE AT CHECK OUT** | | |
| **INDEPENDENT INVENTORY CLERK** | **NAME PRINTED**  ……………………………………………… | **SIGNATURE**  ……………………………………..………….. |

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| **In attendance:**  □ LANDLORD □ TENANT □ INVENTORY CO. □ RELOCATION REP |

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| **NAME PRINTED**  ………………………………..……………… | **SIGNATURE**  ………………………………..……………….. |